

## Special Assistance Provision 3

### Meals Claimed Calculation–Non-Base Year of Participation

School: \_\_\_\_\_

Month/Year: \_\_\_\_\_

SFA: \_\_\_\_\_

1. Determine any change in enrollment from base year:

Formula:

$$\frac{\text{Current Oct/Year}}{\text{Base Oct/Year}} = \% \text{ Increase or Decrease}$$

2. Instead of using meal counts, use the base year counts adjusted for % changes in enrollment:

Breakfast Category	Corresponding Month Base Year Meals		Percent Enrollment Change		Breakfast Calculated Meal Count**
Free	_____	X	_____	=	_____
Reduced Price	_____	X	_____	=	_____
Paid	_____	X	_____	=	_____

Lunch Category	Corresponding Month Base Year Meals		Percent Enrollment Change		Lunch Calculated Meal Count**
Free	_____	X	_____	=	_____
Reduced Price	_____	X	_____	=	_____
Paid	_____	X	_____	=	_____

Instructions: Use calculated meal count per category, adjusted for increase/decrease in enrollment (\*\*),for reimbursement claims in non-base years.

Form Completed By (Name) \_\_\_\_\_

Date \_\_\_\_\_